

### Group Assignments & Separation

- Campers will be in assigned groups of no more than 10 campers and 3 Staff Members.
- Campers & Staff will remain within their assigned group and not intermingle with other groups during the duration of camp programming.
- Each Group will have a designated classroom utilized only by their group.
- The Use of Outdoor classroom spaces will be prioritized over indoor classroom spaces – weather permitting
- Activities will be limited to those where social distancing can be maintained
- Drop off / pick up will be contactless and occur outside of the program space. Sign-Out will be contactless where possible. If pens are used, they will be cleaned between users.
- Staggered arrival / departure times between half day & full day students to ensure group separation.
  
- The two weeks prior to starting camp all Campers & Staff will be required to monitor their health.

### Hygiene & Protection

- Campers & Staff will be expected to wear proper face coverings at all times.
- Campers & Staff will be asked to bring backup face coverings to be stored in their personal belongings, in the event that the original face cover needs to be replaced during the day.
- Extra Face Covers will be available in the event that a Student or Staff member does not have their own backup face coverings.
- Campers & Staff will maintain a minimum of three to six feet of distance between themselves and others whenever possible.
- Campers & Staff will be educated on social distancing and hygiene protocols
- Campers & Staff will clean and sanitize surfaces at the start and end of each activity with products recommended by the CDC.
- Campers & Staff will clean and sanitize frequently touched objects at the end of each activity with products recommended by the CDC.
- The sharing of program items will be minimalized as each camper will be provided their own set of personal supplies.
- When sharing is not preventable Staff will clean and sanitize items between each use.
- At the end of the day staff will conduct a full clean and sanitization of surfaces and frequently touched objects such as doorknobs, bathrooms, sinks, railings and shared supplies/equipment.
- Campers & Staff will be required to wash or sanitize their hands following each activity
- Readily accessible supplies will be provided for frequent and effective hand washing / hygiene.
- Sanitizer with at least 60% alcohol will be available when hand washing is not possible.

## 2021 Summer Camp – Covid-19 Related Health & Safety Measures

- Staff will carry sanitizer on themselves at all times throughout the camp day.

### Building Protection

- Proper Instructional Signage will appear throughout the building including: 1 way walk ways, capacity limitations, distancing reminders, etc.
- Proper Ventilation in all indoor classrooms
- The Use of Outdoor classroom spaces will be prioritized over indoor classroom spaces – weather permitting

### Safety Plan / Procedures for Lunch & Snack Times

- All Lunch and Snacks will be brought from home, be pre-packaged, or ready to eat in individual portions with containers and utensils.
- All Lunch, Snacks and drinks will remain stored away in personal backpacks until the designated times throughout the day or as needed.
- Lunch and Snack will occur outside whenever possible weather permitting with Campers & Staff remaining in their small assigned group with adequate social distancing.
- Any tables and chairs used during meals will be cleaned and sanitized before and after use.
- No food will be provided by staff.

### Staff Safety Measures

- All Staff will be First Aid & CPR certified in addition to be trained on recognizing Covid-19 related symptoms.
- A Health Care Supervisor will be present at camp and designated to oversee all health paperwork, health concerns, and medical treatment. In addition to accommodating & enforcing cleaning requirements. The Health Care Supervisor will receive Health Care Consultant training prior to the start of camp.
- The Designated Health Care Supervisor will screen staff each morning upon daily arrival. This will occur outside of the building.
- Screening response results will be recorded and maintained on file by the Health Care Supervisor.
- Throughout the day staff will actively monitor children for symptoms of any kind.
- Staff will track all individuals that may come into contact during the course of the day in the potential case of exposure.

### Suspected Symptom Safety Measures

## 2021 Summer Camp – Covid-19 Related Health & Safety Measures

- Campers & Staff who feel ill or display Covid-19 like symptoms will be instructed to stay home from camp.
- Campers & Staff who develop Covid-19 like symptoms at camp will be isolated in a designated room and arrangements will be made for them to be picked up from camp. A separate bathroom will be made available to the camper/staff member in question, for only their use.
- Staff is required to immediately notify the local board of health of a suspected or confirmed case of Covid-19
- Campers & Staff who get ill from Covid-19 may not return to camp until they have quarantined for 10-14 days and tested negative. Test Results may need to be shown to camp administration before being readmitted.

### Additional Notes

- As more details and recommendations from the State of Massachusetts and CDC develop our specific plans may change to comply with the most up to date guidelines.
- Camp administration will continually be researching and receive training on the best safe Covid-19 practices prior to the start of programming. Some of the resources and guidelines we are following thus far include:
  - CDC's Guidelines for Youth and Summer Programs
  - American Camp Association Field Guide for Camps on Implementation of CDC Guidelines
  - Massachusetts Minimum Requirements for Child Care and Youth Serving Programs
  - Town of Concord Board of Health requirements
- A Parent Welcome Packet will be sent out with updated information regarding any changes to our programming, preparing your child for camp, and drop-off and pick-up instructions before camp begins.